

TEFL Praxis Association

Research-informed teaching. Teaching-informed research

Minutes of the second Steering Committee and Annual General Meeting (March 10, 2023, TEFL Praxis Office, Kaiyu, Tosashimizu, 13:00-16:00)

1. Confirmation of TEFL Praxis Association Executive Council members for 2023:

President: Darren Lingley (Kochi University, Japan), Vice-President: Paul Daniels (Kochi University of Technology, Japan), Vice-President: Naomi Wilks-Smith (RMIT University, Australia), Treasurer: Sean Burgoine (Kochi University, Japan), Auditor: Gordon Bateson (Kochi University of Technology, Japan)

2. Confirmation of Aya Yamasaki (Kochi University of Technology, Japan) as Conference Chair.

3. Approved Treasurer Report for FY 2022-2023.

4. Approved Editorial Advisory Board Report for FY 2022-2023.

5. Approved all Executive Council Officer Reports for FY 2022-2023.

6. Approved the 2023-2024 FY Budget.

7. Approved unfinished business items for FY 2022-2023. TEFL Praxis Association will become a member of COPE (Community on Publication Ethics). Authorized Darren Lingley (President) to apply for COPE membership.

8. Approved minor revisions of submissions guidelines for the *TEFL Praxis Journal*.

9. Recorded official membership list for FY 2022-2023.

10. Discussed plans for the 3rd International TEFL Praxis Conference

